**THE KERNERSVILLE MUSEUM FOUNDATION**

**BOARD OF DIRECTORS**

**MINUTES**

**May 9, 2017**

The Kernersville Museum Foundation Board of Directors met for its regular meeting on May 9, 2017, in the Kernersville Museum at 4:00 p.m. The following members were present: Jim Taylor, President ,Chris Langham, 1st Vice President, Ron Day, 2nd Vice President, Dale Pennington, Treasurer, Kay Pinnix, Secretary, Anne Coltrane, John Wolfe, ex officio, Jason Grubbs, Jim Tobin ,Mark Chandler, Chris Thompson, Bertha Prim, Jessica Bierman and Kelly Hargett constituting a quorum The following members were absent Barbara Bull and Madeline Shepperson. President called the meeting to order at 4:05 p.m. and welcomed all new members.

 Minutes for April 11,, 2017, meeting electronically transmitted to all members. There being no corrections or additions, the minutes were approved as transmitted.

Treasurer’s Report:

 **Dale Pennington, Treasurer and Finance,** Attached to official minutes. There is a total of $18,956.37 in checking and $100.180.64 in money market giving a total of $119,838.53. Overall expenses are in line with the budget and income is slightly down.

**Executive Director’s Report**:

**Jessica Bierman, Executive Director ,** report having been electronically transmitted and copy attached to official minutesannouncedthe following updates to the Board:

 250 people attended the Museum on Saturday and 72 people attended the Depot.

 33 people came to the Museum on Thursday.

 She and Kelly Hargett will be out of town on the 19th and 20th and she needs help on Saturday from 9:00-2:00.Jim Taylor volunteered to be at the Museum from 9:00-12:00. Someone still needs to be there from 12:00-2:00.

 An updated Board roster was handed out.

**President’s Report**: **Jim Taylor, President**, congratulated the exhibits committee, ED and Assistant ED on the new exhibit. Saturday was a tremendous success with 250 people coming through the Museum.

 President reported that the executive committee met and it was suggested that we try to capture the history of the Museum. Mary Cook has been involved with the Museum from the beginning. Anne Coltrane made a motion to make Mary Cook historian. Kay Pinnix seconded and motion passed.

**Committee Reports:**

 **Dale Pennington, Collections Committee Chair**, Report having been electronically transmitted and attached to official minutes reviewed the following 5 items for consideration. Electronically transmitted and attached to official minutes.

 Framed calendar from S and S Roller Mill donated by Kenny Crews. Recommend accept

 Baseball cap from original Spring Folly in 1993 with original pin from the Tour Dupont donated by Gene Holder. Recommend accept.

 The John Wolfe collection including a replica barrel and 2 front license plates. There is also an invitation to the last hanging in Forsyth County originally sent to D. W. Harmon. Recommend accept.

 Two early educational readers donated by Dan Montague. These books do not have a Kernersville connection. Recommend decline.

 Flour chute from S and S Roller Mill. Recommend accept.

Motion to accept the collection committee’s recommendations passed.

 **Madeline Shepperson, Exhibits and Programming Committee Chair. Report having been electronically transmitted and attached to minutes.**

 In the absence of committee chair, Anne Coltrane commented on games played at the Museum during Spring Folly.

 She announced that for the next exhibit, the committee would recommend sports. Committee is in need of a time for the fall exhibit. There will be exhibits every 6 months with Show and Tells in between exhibits. Board discussed. Last month, a time frame was presented suggesting September.

 Show and Tell is advertised in the Kernersville Magazine, Facebook, and WFDD.

 Anne Coltrane made a motion to accept September and March as exhibit dates with sports being the September exhibit. Chris Thompson seconded and motion passed.

 Jim Tobin offered contact information for WSJS free advertising.

**Facilities Committee: Chris Thompson** Electronically transmitted and attached to official minutes. The garage is now heated and cooled. Jim Taylor thanked Chris for all his hard work on the garage.

 **Marketing Committee: Jason Grubbs** invited any members who are interested in joining his committee to let him know.

 Chris Langham reported that he is talking to Beeson Sign Company about a permanent sign.

**Resource Development: John Wolfe** electronically transmitted and attached to official minutes. His committee will meet tomorrow morning. Anne Coltrane added that the exhibits committee will need to coordinate with the Resource committee concerning state mandates.

**Old Business:** None

**New Business**: Mark Chandler asked if there was a policy about donations to the Museum. Dale Pennington replied that we do have a collections policy. Mark also asked if we have insurance on loaned items and Dale said that we do not accept loaned items. John Wolfe added that, going forward, we will need to look into insurance on loaned items.

 Dale Pennington announced that Chris Langham has accepted the chair position on the collections committee and invited members to visit the committee meetings if anyone is interested.

 Jim Taylor told the Board that the Museum is owned by the town of Kernersville and that is why we rely on them so much.

 Anne Coltrane commented on the last Museum lecture and how good it was. 25 people attended.

 ED announced that the book series is on the 18th and features Orphan Train. The next lecture will be held at St. Paul’s Cemetery on the 15th at 6:00. A calendar of events can be found on Facebook.

 Chris Langham noticed that there are no smoke detectors at the Museum and asked that Caudill Electric check on connecting smoke alarm to alarm system. He said that the fire department could do a courtesy inspection for occupancy. We could also contact the town to have the fire extinguisher serviced. Chris Thompson will contact the town.

 Chris Langham also asked about having smaller wheel chairs on sight. Board discussed a possible ramp from the parking lot to the back porch. Chris Thompson will look into that and also to see if we have to offer a restroom if we offer wheelchairs to comply with ADA.

 Chris Thompson reported that a handrail at the back of the Museum needs to be replaced. Mark Chandler suggested that wooden handrails would be more representative of the Museum.

**Jessica Bierman and Kelly Hargett were excused for a closed session.**

**REDACTED**

 There being no further business before the Board, the meeting adjourned 5:00 p.m.

 Respectfully submitted,

 Kay Pinnix

 Secretary